

## Job Description: **Field Facilitator**

### **WHO WE ARE**

HERD International is a national research organization, dedicated to generate quality evidence using science and technologies and promote evidence-informed policies and practices for sustainable development in health, education, environment, agriculture, and social sectors to improve quality of life. We work closely with government and other stakeholders at the local, provincial, and national level including international academic and non-academic partners.

HERD International is implementing a project 'Embedding Sustainable Pollination Management into Nepalese Agricultural Systems' that aims to increase evidence-based approaches for enhancing pollination services in Nepal leading to increase pollinator biodiversity, increase yields of pollinator-dependent crops and improved livelihoods and nutrition. Drawing on an evidence-base from our ongoing MicroPoll project, this project will raise awareness of pollination, increase the capacity of individuals and institutions to research and manage pollination services, and facilitate the design of policies to conserve and enhance pollinator biodiversity in Nepal.

Therefore, HERD International is looking for Field Facilitators with agricultural knowledge and experience in delivering trainings and awareness to increase the capacity of individuals and institutions for the management of pollination services. S/he will be responsible for the delivery of outreach/awareness classes to farmers, school students, women's groups etc. and provide technical support to farmers across the district. S/he should work closely with respective agriculture technicians and managers, and should complete the task as per defined period/place as mentioned in the contract letter.

In this process, HERD International will be involved in implementing this project and the Field Facilitators are being sought for a period of two years of project implementation in Jumla district.

### **Purpose of the Job**

Field Facilitator will be responsible to carry out the delivery of outreach/awareness classes to farmers, school students, women's groups etc. and provide technical support to farmers across the district. In addition to this s/he will be responsible for recording project indicators across the district and assist Agriculture Technicians with farm management activities and farmer field school sessions.

### **Main Responsibilities**

- Participate in the training on agroecosystem services, pollinator biodiversity and management, ecological data collection, teaching methods etc.
- Coordinate with local government institutions, agricultural offices, health facilities and community stakeholders as and when necessary
- Take consent from the local organizations, schools, farmers, landowners, and other local stakeholders as and when necessary
- Run pollinator education/awareness/training classes for participants
- Promote the Pollinator Stewardship Scheme in education/awareness/training classes and advertise Farmer Field School sessions
- Share local case studies, local farming practices, pollinator pictures, pollinator-themed art and conservation/ management tips to the project team

- Conduct baseline and follow-up surveys of farms participating in the Pollinator Stewardship Scheme and matched control farms
- Administer study tools and collect valid data periodically following project objectives (farmer questionnaires, biodiversity and livelihood surveys, crop yields etc.)
- Strictly follow the guidelines, manuals and operational definitions of the technical terms referred in the tools prepared by the project team
- Report any adverse event related to project activities and field-level difficulties to agriculture technicians and managers
- Participate in the regular monthly meeting at the district office
- Maintain professional and research ethics throughout job tenure
- Record the collected data (both in paper and digital form) and daily submission in server
- Report daily status, and monthly processes (monthly process document/ timesheet/ report)
- Support district team as per required in various district and field level activities
- Safely use and protect the project tools and equipment from damage/ loss
- Strictly adhere to the norms and rules of HERD International during the contract period

### Qualification, Experience and Competencies

- Pre-Diploma (JT/JTA) in Agriculture with minimum 1-year experience, or Intermediate level (10+2) pass in any discipline with 3 years of experience
- Experience in a rural setting with exposure to agriculture-based research and development programs
- Experience of working in digital data collection platform
- Good interpersonal and facilitation skills
- Preferences will be given to candidates from working clusters

### ABOUT THE POSITION

Duration of employment	One year contract with possibility of extension
Working nature	Full-time assignment
Working hours	40 hours a week
Required number	8 (one in each municipality/ rural municipality of Jumla district)
Duty station	Jumla District, specified Municipality/RM
Supervisor	Project Manager